

Monday, May 13, 2024

## Call for Proposals to the 2024 Summer Nuclear Physics Experiment Evaluation Committee (NP-EEC) Meeting (July 22<sup>nd</sup> – 23<sup>rd</sup>)

Dear TRIUMF Experimenters, Users, and Staff,

We hereby notify you that a meeting of the NP-EEC on July 22<sup>nd</sup>-23<sup>rd</sup> 2024 will be held at TRIUMF (also online), and we are calling for Nuclear Physics Experiment proposals. Submissions that will be accepted are:

1. **Progress Reports** for H-priority proposals that will expire at the July 2024 meeting (proponents will be contacted directly). These experiments must request that their unused expired shifts be reinstated if they wish to continue.
2. New regular **Letters of Intent** (where beam or facility development is required; no shifts are requested).
3. Existing **Letters of Intent** that have *had beam developed* and wish to upgrade to a Full Proposal.
4. **New Proposals.**

The meeting will be held in-person / hybrid in the **TRIUMF Main Office Building Conference Room**. Due to the capacity of this room, experiment spokespersons only are invited to present in-person if they can be at TRIUMF. A remote link will be provided for viewers to attend the public portions of the meeting.

### **Note on Progress Reports**

Lauren Gorman (Physical Sciences Division Office) will contact the spokespersons of expiring proposals indicating that they will have to submit a Progress Report. A Progress Report template will be provided which stipulates specific information to be provided. This will ensure that the committee will be able to evaluate these reports on an equal footing considering a variety of criteria, considering the original approval at high priority of those experiments.

**If you believe your experiment has expired and you do not receive a notification to submit by Wednesday, May 29<sup>th</sup>, please contact Lauren at [sciencediv@triumf.ca](mailto:sciencediv@triumf.ca).**

## **Deadline for Submission**

Spokespersons of new proposals or letters of intent must contact Lauren Gorman ([sciencediv@triumf.ca](mailto:sciencediv@triumf.ca)) to request an experiment number and fill out **all** the experiment form fields (experimental facility, isotopes, intensities, target & ion source required, etc.). **Experiment numbers must be requested by 16:00 PST Wednesday, June 5<sup>th</sup>**. Spokespersons must also contact the Facility Coordinator prior to submission. Submission of all the required information, including the full proposal/report text (Proposals, Progress Reports, Letters of Intent), must be done by the deadline for submission of **Wednesday, June 12<sup>th</sup> at 23:59 PST.**

Submissions should be made through the Science Applications Portal:

<https://mis.triumf.ca/science/index.jsf>.

Should users have any questions or concerns regarding the process for this upcoming NP-EEC meeting, please contact Chris Ruiz directly at [ruiz@triumf.ca](mailto:ruiz@triumf.ca).

Yours sincerely,

A handwritten signature in black ink, appearing to read "Chris Ruiz".

**Dr. Chris Ruiz**

Department Head – Nuclear Physics  
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